

Request for Certificate of Completion for Brownfield Redevelopment Credit Project

PART 1: QUALIFIED TAXPAYER INFORMATION (As identified on the Preapproval Letter received)

Enter the Project Name
Enter the Assigned Project Number
Enter the Date the Project was Completed

Qualified Taxpayer #1	1. Qualified Taxpayer Name	
	d/b/a	2. Federal Employer ID No (FEIN) or Treasury (TR) No.
	Address (Street, P.O. Box, RR#)	3. Year and Month of Tax Year End
	City, State, ZIP	4. Total Actual Eligible Investment For the Project \$
	5. Did you own or lease the eligible property at the time the eligible investment was made? If No, you are not a qualified taxpayer and are not eligible for this credit. <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, check the one that applies: <input type="checkbox"/> Own <input type="checkbox"/> Lease	
	6. Has the Department of Environmental Quality ever sued or issued a unilateral order to you pursuant to Part 201 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, MCL 324.20101 to 324.20142, to compel response activity on or to the eligible property, or expended any state funds for response activity on or to the eligible property and demanded reimbursement for those expenditures from you? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you are not a qualified taxpayer and are not eligible for this credit.	
Qualified Taxpayer #2	1. Qualified Taxpayer Name	
	d/b/a	2. Federal Employer ID No (FEIN) or Treasury (TR) No.
	Address (Street, P.O. Box, RR#)	3. Year and Month of Tax Year End
	City, State, ZIP	4. Total Actual Eligible Investment For the Project \$
	5. Did you own or lease the eligible property at the time the eligible investment was made? If No, you are not a qualified taxpayer and are not eligible for this credit. <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, check the one that applies: <input type="checkbox"/> Own <input type="checkbox"/> Lease	
	6. Has the Department of Environmental Quality ever sued or issued a unilateral order to you pursuant to Part 201 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, MCL 324.20101 to 324.20142, to compel response activity on or to the eligible property, or expended any state funds for response activity on or to the eligible property and demanded reimbursement for those expenditures from you? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you are not a qualified taxpayer and are not eligible for this credit.	
Qualified Taxpayer #3	1. Qualified Taxpayer Name	
	d/b/a	2. Federal Employer ID No (FEIN) or Treasury (TR) No.
	Address (Street, P.O. Box, RR#)	3. Year and Month of Tax Year End
	City, State, ZIP	4. Total Actual Eligible Investment For the Project \$
	5. Did you own or lease the eligible property at the time the eligible investment was made? If No, you are not a qualified taxpayer and are not eligible for this credit. <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, check the one that applies: <input type="checkbox"/> Own <input type="checkbox"/> Lease	
	6. Has the Department of Environmental Quality ever sued or issued a unilateral order to you pursuant to Part 201 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, MCL 324.20101 to 324.20142, to compel response activity on or to the eligible property, or expended any state funds for response activity on or to the eligible property and demanded reimbursement for those expenditures from you? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you are not a qualified taxpayer and are not eligible for this credit.	

7. Is this project a multiphase project? ☐ Yes ☐ No
 If Yes, have Component Certificates of Completion and Assignments been processed for this project? ☐ Yes ☐ No
 If Yes, please attach copies.

Continued on Page 2.

PART 2: IDENTIFICATION AND CERTIFICATION OF PREVIOUSLY UNKNOWN LESSEE AS A QUALIFIED TAXPAYER

Qualified Taxpayer #4	8. Qualified Taxpayer Name	9. Organization Type (check one)	
	d/b/a	<input type="checkbox"/> Individual	<input type="checkbox"/> Fiduciary
	Address (Street, P.O. Box, RR#)	<input type="checkbox"/> Professional Corporation	<input type="checkbox"/> S Corporation
	City, State, ZIP	<input type="checkbox"/> Other Corporation	<input type="checkbox"/> Partnership/LLC-Partnership
	11. Year and Month of Tax Year End	<input type="checkbox"/> LLC-Corporation	
	10. Federal Employer ID No (FEIN) or Treasury (TR) No.		
12. Total Actual Eligible Investment for the Project.			
		\$	
13. Did you own or lease the eligible property at the time the eligible investment was made? If No, you are not a qualified taxpayer and are not eligible for this credit. <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, check the one that applies: <input type="checkbox"/> Own <input type="checkbox"/> Lease Documentation must be attached verifying status.			
14. Has the Department of Environmental Quality ever sued or issued a unilateral order to you pursuant to Part 201 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, MCL 324.20101 to 324.20142, to compel response activity on or to the eligible property, or expended any state funds for response activity on or to the eligible property and demanded reimbursement for those expenditures from you? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you are not a qualified taxpayer and are not eligible for this credit.			
Qualified Taxpayer #5	8. Qualified Taxpayer Name	9. Organization Type (check one)	
	d/b/a	<input type="checkbox"/> Individual	<input type="checkbox"/> Fiduciary
	Address (Street, P.O. Box, RR#)	<input type="checkbox"/> Professional Corporation	<input type="checkbox"/> S Corporation
	City, State, ZIP	<input type="checkbox"/> Other Corporation	<input type="checkbox"/> Partnership/LLC-Partnership
	11. Year and Month of Tax Year End	<input type="checkbox"/> LLC-Corporation	
	10. Federal Employer ID No (FEIN) or Treasury (TR) No.		
12. Total Actual Eligible Investment for the Project.			
		\$	
13. Did you own or lease the eligible property at the time the eligible investment was made? If No, you are not a qualified taxpayer and are not eligible for this credit. <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, check the one that applies: <input type="checkbox"/> Own <input type="checkbox"/> Lease Documentation must be attached verifying status.			
14. Has the Department of Environmental Quality ever sued or issued a unilateral order to you pursuant to Part 201 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, MCL 324.20101 to 324.20142, to compel response activity on or to the eligible property, or expended any state funds for response activity on or to the eligible property and demanded reimbursement for those expenditures from you? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you are not a qualified taxpayer and are not eligible for this credit.			
Qualified Taxpayer #6	8. Qualified Taxpayer Name	9. Organization Type (check one)	
	d/b/a	<input type="checkbox"/> Individual	<input type="checkbox"/> Fiduciary
	Address (Street, P.O. Box, RR#)	<input type="checkbox"/> Professional Corporation	<input type="checkbox"/> S Corporation
	City, State, ZIP	<input type="checkbox"/> Other Corporation	<input type="checkbox"/> Partnership/LLC-Partnership
	11. Year and Month of Tax Year End	<input type="checkbox"/> LLC-Corporation	
	10. Federal Employer ID No (FEIN) or Treasury (TR) No.		
12. Total Actual Eligible Investment for the Project.			
		\$	
13. Did you own or lease the eligible property at the time the eligible investment was made? If No, you are not a qualified taxpayer and are not eligible for this credit. <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, check the one that applies: <input type="checkbox"/> Own <input type="checkbox"/> Lease Documentation must be attached verifying status.			
14. Has the Department of Environmental Quality ever sued or issued a unilateral order to you pursuant to Part 201 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, MCL 324.20101 to 324.20142, to compel response activity on or to the eligible property, or expended any state funds for response activity on or to the eligible property and demanded reimbursement for those expenditures from you? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you are not a qualified taxpayer and are not eligible for this credit.			

Continued on Page 3.

PART 3: SUMMARY OF THE COST OF ELIGIBLE INVESTMENT MADE BY EACH QUALIFIED TAXPAYER(S) AND AVAILABLE BROWNFIELD CREDIT.

This part should be filled out by the qualified taxpayer designated on the Brownfield Redevelopment Credit

Project Preapproval Application. For lines 15 and 16, enter the requested information from the Preapproval Letter received:

15. Percentage of eligible investment used to determine credit for the project	15.	_____	%
16. Maximum total of all credits for the completed project:	16.	\$ _____	.00
17. Maximum total eligible investment for the project eligible for credit. Divide line 16 by line 15	17.	\$ _____	.00

18. Complete the following schedule of eligible investment for the completed project. Attach a detailed list, including dates, for each category below.

Name and federal employer ID number of qualified taxpayer who made eligible investment		Qualified Taxpayer 1.	Qualified Taxpayer 2.	Qualified Taxpayer 3.	Qualified Taxpayer 4.
<u>Type of Eligible Investment</u>					
Demolition of Buildings		\$	\$	\$	\$
Site Improvements		\$	\$	\$	\$
New Construction		\$	\$	\$	\$
Restoration, Alteration, Renovation and Improvement of Buildings		\$	\$	\$	\$
Addition of Machinery, Equipment and Fixtures (See instructions)	Purchased	\$	\$	\$	\$
	Leased	\$	\$	\$	\$
19. Total Eligible Investment for Each Qualified Taxpayer		\$	\$	\$	\$

20. Add the amounts from lines 19 across and enter the total here.

If this amount exceeds line 17, go to line 21, otherwise go to line 22 20. \$ _____

21. **Reduced Eligible Investment.** The designated representative must reduce the amounts on line 19 for

one or more qualified taxpayer so that the sum
of line 21 amounts equals the amount on line 17

\$	\$	\$	\$
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22. Brownfield Redevelopment Credit.

Multiply each amount on line 19 or 21, whichever
applies, by the percentage on line 15

\$	\$	\$	\$
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23. Component credits claimed previously

\$	\$	\$	\$
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24. Remaining credits to be claimed.
Subtract line 23 from line 22

\$	\$	\$	\$
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25. Add the amounts from lines 24 across and enter here. This amount may not be more than the amount on line 16 25. \$ _____

PART 4: GENERAL INFORMATION

26. Provide a description of the completed project.

27. Describe any changes made to the project since the Brownfield Redevelopment Credit Project Preapproval Application was submitted. If a request to amend the project was approved, attach a copy of the Department's letter approving the amendment.

28. Are the types and number of permanent and temporary jobs created as a result of the project different than what was reported on the Preapproval Application? ☐ Yes ☐ No If Yes, please describe the types and number of jobs actually created and explain why they are different than originally reported.

29. Did the project involve a move from another location in this state as a result of the eligible investment? ☐ Yes ☐ No If Yes, enter the address of the property from which you moved or are moving. Is there a new owner or occupant of that property? ☐ Yes ☐ No If Yes, please identify. If No, explain whether you will have any clean-up responsibility for the former location and why the former location will not become blighted or functionally obsolete.

30. Was investment on the eligible property started before the date of the Preapproval Letter? ☐ Yes ☐ No If Yes, attach a detailed list of investments made before that date.

31. Attach a copy of the Preapproval Letter that was issued for this project.

32. Attach a copy of the certificate of occupancy showing that the property has passed all inspections (if applicable).

33. Attach a detailed accounting of the cost of the project, including a financial statement for the project.

PART 5: DESIGNATED REPRESENTATIVE CERTIFICATION

I certify that the information contained in this request and attachments submitted are true and correct to the best of my knowledge. I further certify that the project for which this request is submitted has been completed.

Signature of Qualified Designated Representative	Name and Title (if applicable) (Type or Print)	Date
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PART 6: QUALIFIED TAXPAYER CERTIFICATION

I certify that the information contained in this request and attachments submitted are true and correct to the best of my knowledge. I further authorize the department to contact the individual designated as the Contact Person in Part 7 below to discuss the specifics of the project.

1. Signature of Qualified Taxpayer	Name and Title (if applicable) (Type or Print)	Date
2. Signature of Qualified Taxpayer	Name and Title (if applicable) (Type or Print)	Date
3. Signature of Qualified Taxpayer	Name and Title (if applicable) (Type or Print)	Date
4. Signature of Qualified Taxpayer	Name and Title (if applicable) (Type or Print)	Date
5. Signature of Qualified Taxpayer	Name and Title (if applicable) (Type or Print)	Date
6. Signature of Qualified Taxpayer	Name and Title (if applicable) (Type or Print)	Date

PART 7: CONTACT PERSON INFORMATION

(name, address, fax, e-mail address, and daytime telephone)

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PART 8: MAILING INFORMATION

This completed form must be sent to the same agency that issued the Preapproval Letter for the project:

Michigan Department of Treasury
Brownfield Redevelopment Credit/GBT
P.O. Box 30482
Lansing, Michigan 48909-7982

OR

Michigan Economic Development Corporation
Michigan Economic Growth Authority
300 North Washington Square, 4th Floor
Lansing, Michigan 48913

Instructions for Form 3694: Request for Certificate of Completion for Brownfield Redevelopment Credit Project

Public Act 228 of 1975, as amended, provides a Single Business Tax (SBT) incentive for the redevelopment or improvement of a facility (contaminated property), or functionally obsolete or blighted property, provided that certain conditions are met. A qualified taxpayer may claim a credit against the SBT, provided the taxpayer has a Preapproval Letter for the project issued after December 31, 1999 and before January 1, 2008 and the project is completed not more than five (5) years after the Preapproval Letter is issued.

A credit may not be claimed until the tax year in which the Certificate of Completion is issued. If the total credit for the project is greater than \$10,000,000, it must be claimed at the rate of 10% per year for 10 years. In addition, any assignment of the credit must also be made in the tax year in which the Certificate is issued.

This form should be filed at least 45 days prior to the end of your tax year in order to minimize the likelihood of a delay in your ability to claim a credit. Allow an additional 45 days if an on-site inspection is required.

This *Request for Certificate of Completion for Brownfield Redevelopment Credit Project*, Form 3694, contains information necessary for a review and evaluation to determine if the project is complete.

Requests must include all the following:

- Completed Form 3694, signed and dated by the designated representative and/or all qualified taxpayers;
- Copy of Preapproval letter;
- Copy of Certificate of Occupancy (if applicable);
- A detailed accounting of the cost of the project, including a financial statement for the project;
- A detailed list of all eligible investment, including dates, for each category shown in Part 3, line 18;
- If the investment on the eligible property was started before the date of the Preapproval Letter, also attach a detailed list of investments made before that date;
- A detailed calculation for the cost of leased equipment reported as eligible investment;
- If not previously provided, documentation verifying each qualified taxpayer's status as an owner or lessee of the eligible property when the eligible investment was made (e.g. signed lease agreement, copy of warranty deed, etc.);
- Copy of the Department of Treasury's letter approving an amendment of the project, if applicable;
- For a multiphase project, copies of any Component Certificates of Completion and Assignments previously submitted.

This request will be evaluated to determine if the project identified in the *Brownfield Redevelopment Credit Project Preapproval Application*, Form 3660, has been completed. Projects preapproved by the Michigan Economic Growth Authority (MEGA) must also pass an on-site inspection to verify completion. Upon verification that the project has been completed, a Brownfield Redevelopment Credit Certificate of Completion will be mailed to each qualified taxpayer that made eligible investment in the project. Be sure the address provided for the qualified taxpayer(s) is valid.

Note: A project will not be considered complete simply because the cost of the eligible investment specified on the preapproval letter has been reached. The determination of whether the project is complete will be based on the totality of the information submitted with this form.

Read the following instructions carefully before completing the application. When filling out the request, type or print clearly in ink. An incomplete application will be returned unprocessed. Attach additional pages with appropriate information if needed.

Line-by-Line Instructions

Lines not listed are explained on the form.

Enter the project number that was assigned on your Preapproval Letter and enter the date the project was completed.

PART 1: Qualified Taxpayer Information

All qualified taxpayers that made eligible investment on the project must be included on this form. Once a Certificate of Completion has been issued, no additional credit is available for the project.

Line 1, Qualified Taxpayer Name. Provide the name and complete address of the qualified taxpayer(s) identified on the *Brownfield Redevelopment Credit Project Preapproval Application*, Form 3660.

Line 2, Qualified Taxpayer Federal Employer Identification Number (FEIN) or Treasury (TR) Number. Enter the identification number of the qualified taxpayer(s). If the qualified taxpayer is an individual and no other account number is available, enter the social security number of the qualified taxpayer.

Line 4, Total Actual Eligible Investment for the Project. Enter the total of each qualified taxpayer's actual eligible investment for the project. This amount must agree with the corresponding column from Part 3, line 19.

Line 5. Check the box to indicate whether you owned or leased the eligible property at the time the eligible investment was made. If you have not already done so, provide documentation verifying your status as an owner or lessee (e.g. signed lease agreement, warranty deed, or land contract).

If you did not own or lease the eligible property at the time the eligible investment was made, you are not a qualified taxpayer and are not eligible for this credit.

Line 7. A multiphase project is a project for which the total of all credits is \$1,000,000 or less that has more than one component, each of which can be completed separately. If a project is a multiphase project, when each component of the project is completed, a taxpayer may request a Component Certificate of Completion prior to the completion of the entire project and assign the component credit at that time. Please state whether this project is a multiphase project and whether or not Certificates of Completion and Assignments have been processed. If yes, attach copies to this form.

PART 2: Identification and Certification of Previously Unknown Lessee(s) as a Qualified Taxpayer

Line 8, Qualified Taxpayer Name. Provide the name and complete address of the qualified taxpayer who, at the time the *Brownfield Redevelopment Credit Project Preapproval Application*, Form 3660, was filed, was an “unknown” lessee.

Line 9, Organization Type. Check the box that indicates the organization type of the business.

Line 10, Qualified Taxpayer Federal Employer Identification Number (FEIN) or Treasury (TR) Number. Enter the identification number of the qualified taxpayer. If the qualified taxpayer is an individual and no other account number is available, enter the social security number of the qualified taxpayer.

Line 12, Total Actual Eligible Investment for the Project. Enter the total of each qualified taxpayer’s actual eligible investment for the project. This amount must agree with the corresponding column from Part 3, line 19.

Line 13. Check the box to indicate whether you owned or leased the eligible property at the time the eligible investment was made. Provide documentation verifying your status as an owner or lessee (e.g. signed lease agreement, warranty deed, or land contract).

If you did not own or lease the eligible property at the time the eligible investment was made, you are not a qualified taxpayer and are not eligible for this credit.

Line 14. A qualified taxpayer must certify that the Department of Environmental Quality (DEQ) has not sued or issued a unilateral order to the taxpayer pursuant to Part 201 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, MCL 324.20101 to 324.20142, to compel response activity on that property. In addition, DEQ may not have expended any state funds for response activity to the property and then demanded reimbursement from the taxpayer. Check the box that applies.

PART 3: Summary of the Cost of Eligible Investment Made By Each Qualified Taxpayer and Available Brownfield Credit

Note: If there is more than one qualified taxpayer, Part 3 should be filled out by the designated representative identified on the *Brownfield Redevelopment Credit Project Preapproval Application*, Form 3660. The designated representative determines when the project is complete and how the credit will be distributed among the qualified taxpayers.

Lines 15-16. Enter the requested information from the Preapproval Letter received.

Line 17. Divide the amount on line 16 by the percentage on line 15. This is the maximum total eligible investment for the project eligible for credit.

Line 18. Complete the summary of eligible investment, indicating the name of each qualified taxpayer and the actual amount of each qualified taxpayer’s investment. Include only non-reimbursed investment. Eligible investment to be reimbursed by a tax increment financing plan or otherwise reimbursed is not eligible for a credit.

Attach a detailed list, including dates, for each category of eligible investment in Part 3, line 18.

Note: The addition of leased equipment, machinery or fixtures qualifies as eligible investment, provided the lease has a minimum

term of 10 years or is for the expected useful life of the property. The cost of leased equipment is calculated by using the cost as if the property were purchased minus the lessor’s estimate of the market value at the end of the lease. This must be determined at the time the lease is entered into, and the information must be supplied to the State Treasurer and MEGA as part of the documentation when an application is made to receive a Certificate of Completion.

Line 19, Total Eligible Investment for Each Qualified Taxpayer. Add the columns down for each qualified taxpayer and enter here. This amount must be the same as entered in Part 1, line 4, or Part 2, line 12.

Line 20. Add the amounts entered on line 19 across and enter here. If this total exceeds the amount on line 17, you must reduce the eligible investment on line 21. Otherwise, go to line 22.

Line 21, Reduced Eligible Investment. The designated representative must reduce the amounts entered on line 19 for one or more of the qualified taxpayers so that the sum of the reduced eligible investment equals the amount on line 17.

Line 22, Brownfield Redevelopment Credit. Multiply the amount on line 19 or 21, whichever is applicable, by the percentage indicated on line 15 and enter in the appropriate column. This is the amount of credit available for each qualified taxpayer.

Line 23, Component Credits Claimed Previously. If a Component Certificate of Completion has been processed previously for this project, enter the amounts here. See line 7 instructions for further information.

PART 4: General Information

Line 26. Provide a description of the completed project.

Line 27. Describe in detail any changes that have been made to the project since the *Brownfield Redevelopment Credit Project Preapproval Application*, Form 3660, was submitted. If a request to amend the project was filed and approved, attach a copy of the the Department’s letter approving the amendment.

Line 28. If the types and number of permanent and temporary jobs created as a result of the project are different than originally reported on the Preapproval Application, describe the types and number of jobs actually created and explain why they are different than originally reported.

Line 29. If the project involved a move from another location in the state as a result of the eligible investment, enter the address of the property from which you moved or are moving. If there is a new owner or occupant of that property, please identify. If there is not a new owner or occupant of that property, explain whether you will have any cleanup responsibility for the former location and why the former location will not become blighted or functionally obsolete.

Line 30. If the investment on the eligible property was started before the date of the Preapproval Letter, attach a detailed list of investments made before that date.

Line 33. Attach a detailed accounting of the cost of the project, including a financial statement for the project.

PART 5: Designated Representative Certification

If there is more than one qualified taxpayer, the designated representative identified on the *Brownfield Redevelopment Credit Project Preapproval Application*, Form 3660, must sign this *Request for Certificate of Completion for Brownfield Redevelopment Credit Project*, Form 3694. Unsigned requests will not be considered administratively complete for a Brownfield Redevelopment Credit Certificate of Completion and will be returned unprocessed.

PART 6: Qualified Taxpayer Certification

This request must be signed by all qualified taxpayers listed in Parts 1 and 2. Besides certifying the request is correct, this signature authorizes the Department to contact the individual listed as the contact person in Part 7 to discuss the specifics of the project.

PART 7: Contact Person

Provide the name, complete address, fax, e-mail address, and daytime telephone number of the person to whom inquiries regarding the specifics of this request can be made.

PART 8: Mailing Information

Be sure to send this form to the same agency that sent you the Preapproval Letter:

Michigan Department of Treasury:

Michigan Department of Treasury
Brownfield Redevelopment Credit/SBT
P.O. Box 30482
Lansing, MI 48909-7982

Use the address below **only** for overnight delivery or for delivery in person:

Michigan Department of Treasury
Brownfield Redevelopment Credit/SBT
430 W. Allegan
Lansing, MI 48922

OR

Michigan Economic Development Corporation:

Michigan Economic Development Corporation
Michigan Economic Growth Authority
300 North Washington Square, 4th Floor
Lansing, MI 48913

Attachments

This form must have the items listed below attached to be approved for a Brownfield Redevelopment Credit Certificate of Completion:

- Copy of Preapproval Letter;
- Copy of the certificate of occupancy showing that the property has passed all relevant inspections (if applicable);
- A detailed accounting of the cost of the project, and a financial statement for the project;
- A detailed list of all eligible investment including dates for each category shown in Part 3, line 18;
- If the investment on the eligible property was started before the date of the Preapproval Letter, also attach a detailed list of investments made before that date;

- A detailed calculation for the cost of leased equipment reported as eligible investment;
- If not previously provided, documentation verifying each qualified taxpayer's status as an owner or lessee of the eligible property when the eligible investment was made (e.g. signed lease agreement, copy of warranty deed, etc.);
- Copy of the Department's letter approving an amendment to the project, if applicable;
- For a multiphase project, copies of any component Certificate of Completion and Assignments previously submitted.

Questions

For more information please contact the Michigan Department of Treasury at 517-373-3196 or contact the Michigan Economic Growth Authority (MEGA) at 517-241-5982. Additional information and Treasury forms can also be found on Treasury's Web site: www.michigan.gov/treasury